



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	GOVERNMENT DEGREE COLLEGE, CHINTALAPUDI
• Name of the Head of the institution	Dr. P. SRINIVASARAO
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9390883982
• Mobile No:	9390883982
• Registered e-mail	gdcchintalapudi.jkc@gmail.com
• Alternate e-mail	iqacgdcchintalapudi@gmail.com
• Address	MAIN ROAD
• City/Town	CHINTALAPUDI
• State/UT	ANDHRAPRADESH
• Pin Code	534460
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	ADIKAVI NANNAYA UNIVERSITY				
• Name of the IQAC Coordinator	Dr. SYED MIR HASSIM				
• Phone No.	9246789077				
• Alternate phone No.	9246789077				
• Mobile	9246789077				
• IQAC e-mail address	iqacgdcchintalapudi@gmail.com				
• Alternate e-mail address	hassimempower@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://gdcctp.ac.in">http://gdcctp.ac.in</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gdcctp.ac.in/page.php?menu=academics&amp;slug=academic-calender-ug">http://gdcctp.ac.in/page.php?menu=academics&amp;slug=academic-calender-ug</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.36	2015	03/03/2015	02/03/2020
<b>6.Date of Establishment of IQAC</b>			28/06/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Efforts were put to ensure that the teaching learning and evaluation process was intact by making use of a mobile app viz. Teaching and Learning app designed by CCEAP.	
Every care was taken to see that the quality of the college was sustained across all verticals of the college affairs. A special mechanism was evolved to conduct an eight- week Community Service Projects (CSP) and Short term internship programme and a Semester long internship programme.	
Every care was taken to facilitate students to apply online for admission into various programmes and courses run by college via the platform named Online Admission Module for Degree Colleges (OAMDC) backed by Andhra Pradesh Commissionerate of Collegiate Education ,Vijayawada.	
Staff were given ample scope to get used to learning and using newer platforms to enhance their skills in order to teach and evaluate online media such as google tools, virtual conference platforms such as ZOOM, Cisco Webex,Google Meet,Teachmint and so on.	
Faculty and student development initiatives were employed to help them carryout their academic pursuit.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
To strictly adhere to the COVID appropriate behaviour to shield staff and students from the deadly COVID -19 Pandemic.	Happy to declare that not even a single member of staff and student lost his or her life succumbing to the COVID-19 disease
To up-skill staff in matters of new technologies to help them honeup their skills to manage ICT equipments to conduct online classes and to organise online classes and webinars.To encourage the staff to record their lectures and post them to portals such as CCE'S LMS, students wtsapp groups, youtube channels and so on.	Almost all every member of staff quickly got adopted to using the newer technologies to conduct online classes on the virtual conferencing platforms such as ZOOM,GOOGLE MEET,CISCO WEBEX,WTSAPP and so on.To help students have access to the standard content, the staff recorded and posted videos on various platforms namely CCE'S LMS, Youtube and so on.
A Special scheme was evolved to carry out an eight-week Community Service Projects (CSP) and Short term internship programme and a Six- months Semester programme.	Every step was taken to senistise students about the processes of doing Community Service Project (SOP) and Short term internship programme. A clear road map was also kept in place to organise the semester internship programme.
To sensitize students use online avenues to get admission into programmes and courses offered by college.	Pleased to bring on board that with this initiative there has been an ease in the admission process across courses.
Continuance of college extension activities to benefit the needy.	Inspite of the tough challenges during the deadly spell of post COVID-19 , the NCC and NSS wings of our college strove hard and served the people affected by COVID with atmost care and dedication. The Lion's club of Chintalpudi area commended the service rendered during the pandemic hit days and gave away the best social service award to the NSS wing of the College.The

Lion's club of Chintalpudi area commended the service rendered during the pandemic hit days and gave away the best social service award to the NSS wing of the College.

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	09/05/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022	28/02/2022

**15. Multidisciplinary / interdisciplinary**

Following the suggestion of the Peer Team in its Cycle II of the NAAC accreditation, the College introduced a few market oriented courses at the U.G. level and the details are as follows.

1. The institution launched B.A programme with the combination of Computer Applications with Economics & History.
2. Journalism with Special English and Political Science.
3. B.Com programme, Commerce with Computer Applications.
4. B.Sc programme, Computer Science with Mathematics and Physics.
5. Horticulture with Botany and Chemistry. In The rural area like Chintalapudi, the College has taken a bold step to introduce courses with varied combinations integrating humanities, Science, Commerce, Technology, Mathematics.

All the courses being run are credit-based with mandatory project work in the final semester. The project work is designed to give hands-on training, community engagement, industrial experience,

field work and environmental education. Based on the requirements of each program, the project work has credits too along with the theory course. Students are required to undertake and complete their project by visiting industries, companies, NGOs, and submit a report. A viva voce examination is also held to evaluate the authenticity of the project experience. A good number of these projects are interdisciplinary in nature. 3. Further project work has been assigned as an integral part of course for 1st year students after completion of II Semester (First summer) for a period of 60 days for all the UG Students of the institution. Value based education has also been made integral part of the curricular framework for all UG students. Where in the students are also oriented towards life skills education. Hence all the UG students of this College undergo a holistic and multi-disciplinary education. At present the college is not offering multi-Disciplinary curriculum that enables multiple entry & exits at the end of 1st, 2nd & 3rd year of UG. It being a government college the policy of the government for the above is cited. The institution will plan in near future to engage faculty in multidisciplinary research and to find out some solutions to soon of the chronic problem of the community. Introduction of Market oriented, multi-disciplinary courses in exploring autonomous status is the best practice of the institution.

#### **16. Academic bank of credits (ABC):**

Government Degree College, Chintalapudi has been making efforts comprehensively to register under Academic Bank of Credits (ABC). The College has made trials to implement ABC online with APSICHE's directives for U.G. courses and select other courses that aim at facilitating the enrichment of academic pursuits and academic welfare of students. The College faculty members have been given a free hand to evolve innovative concepts that go with the current environment and incorporate them into the syllabi and curriculum. Keeping in view of the NEP initiatives.

#### **17. Skill development:**

From 2020-21 onwards a set of 4 skill Development Courses are being offered for all BA/ B.Com students as an integral part of curricular framework. Each Skill Development Course is offered with 2 hours of Teaching per week with 2 credits each, for 50 maximum marks with external assessment. These Courses are intended to train students in broad based multiple career oriented generic skills, in Arts, Commerce and Science streams but open to all students. A wider choice is given to students as they can choose any one course from a total of six courses (2 from each stream). Each student will choose 4 skill Development Courses<sup>1</sup> in 1st semester for 02 credits, 2 in 2nd

semester for 04 credits and 1 in 3rd semester for 2 credits (Total 6 credits). The detailed framework is uploaded in 1-1-1. For BA stream - Tourism guidance, Public Relations, Journalistic Reporting, Survey & reporting, social Work, Performing Arts, Financial Markets, Disaster Management. For B.Com stream - Scholarship, Insurance Promotion, Agricultural Marketing, Business Communication, Advertising, Logistics & Supply chain, Online Business, Retailing etc. For B.Sc. stream - Electrical Appliances, Plant Nursery, Solar Energy, Fruits & Vegetable preservation, Dairy Techniques, Food adulteration, Environment Audit, Pollution farming.

The Skill enhancement Courses in semester 6th for all the streams is as follows: (32 courses) viz. - General Insurance, e-Commerce, Digital Marketing, Data Science, Cost Control Techniques, Solar energy & applications, web interface designing, Plant propagation, post-harvest technology, Tourism, e-governance etc., As explained above, vocational education has been integrated in the curricular framework and soft skills of students has been taught as a part of life skill courses during I, II & III semesters. The institution provides value based education to inculcate positively amongst the learner that include ethical, constitutional and universal human values of truth, righteous conduct, peace, love, nonviolence, scientific temper, constitutional values, and also life skills in the forms of HVPE (Human Values & Professional Ethics) To provide vocational skills and overcome gaps APSCHE/Academic cell of CCE trained faculty in their domain specific skill Development Courses & Skill enhancement Courses as stated earlier. NSDC association has been established individually by the College. Neither these courses are planned to offer to students through online/distance mode.

#### **18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): The students of all UG courses learnt about IHC (Indian Heritage & Culture) as a foundation course in a common curricular framework for 2 hours of Teaching with 2 credits in 1st semester. The college being located in rural area explaining the domain subjects both in vernacular language for effective absorption of the content has been the practice of most of the faculty. Hence, no specific training is essential for classroom delivery of the content. Through the institution promotes the Indian languages especially Sanskrit, Hindi etc. as a Second Language, most of the students studied Sanskrit as a Second Language at + 2 standard. But because of non availability of permanent sanctioned posts in the languages Sanskrit & Hindi.



However Indian ancient traditional knowledge, Indian Arts and Indian Culture & traditions have been learnt in the foundation courses common curricular - IHC. The institution arranges visit to temples to study culture and other ancient traditions forwarded during ancient civilizations. Department of Mathematics has also conducted Vedic Mathematics as a Certificate Course. Department of Botany has oriented students of Botany & other students' utilization of naturally available Ayurvedic plants for various health disorders.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution has implemented its curricular on part with OBE from 2021-22 onwards. It being college a through discussions have taken place in BOS of the department while designing the curricular. Each course is designed work learning objectives, Learning outcomes for each unit and mapped to programme outcomes of the course. The Course models have been designed in view of Blooms Taxonomy- knowledge, levels for assessment of outcome based on Bloom taxonomy. The level K1 is knowledge, K2 comprehension, K3 application, K4 Analysis, K5 Synthesis, K6 Evaluation etc. of cognitive domain. The graduate attributes in OBE have been finished as Domain knowledge, Problem Analysis, Conduct of investigations, modern tool usage, Event of sustainable ethics, Individual Team work, Communication, Project management and finance, & Lifelong learning etc.,

#### **20.Distance education/online education:**

The College has proactively implemented online education and is one of the pioneers in joining bandwagon on online education. The institute participated extensively in MOOCs courses, Students and faculty are encouraged to complete various certification courses offered by SWAYAM, etc., students and Staff are Extensively trained in various course through the spoken tutorial. During the COVID-19 pandemic period, the institute adopted online and blended mode of education implemented successfully. All students have been given education comprehensively during the pandemic through online mode without depriving them the opportunity to learn through practical sessions.

## **Extended Profile**

### **1.Programme**

1.1

9

Number of courses offered by the institution across all programs during the year



File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 **474**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **250**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **124**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 **24**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **25**

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>9</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>474</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>250</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>124</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>24</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	25
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	100000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

From the academic year 2020-2021, a structural change in designing the curricula of U.G. Programmes and related courses was pressed into action by the Andhra Pradesh State Council for Higher Education (APSCHE). Following the directions of the APSCHE, all the universities in the State adopted the new Curricula. The new syllabus designed perfectly fits into the present industry requirements. As it is believed that in addition to the domain skills, the students need to hone up their non-domain skills as well, the contents of both the domain and non-domain streams is well laid out in the revised curricular framework. As a result, new papers under Life Skills and Skill Development domains have been introduced. The institution devises annual and semester curricular plans covering academic, co-academic and extra-academic activities and acts accordingly. Every care is taken to deliver the coursework as per the planned schedule. Bridge courses are also offered to help students feel at ease much before the main coursework is delt with. With a view to providing experiential

learning, a ten-month exclusive mandatory coursework viz. community service projects, short term internship and semester internship programmes are included in the curriculum. Various assessment measures such as assignments, classroom seminars, project works, expert talks, field trips and other academic enrichment initiatives are included to ensure that the student continues to evolve and progress all through the coursework. From time-to-time, every measure is taken to revise the plan of action to help students to strengthen their academic pursuit.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gdcctp.ac.in/page.php?menu=academic&amp;slug=academic-calender-ug">http://gdcctp.ac.in/page.php?menu=academic&amp;slug=academic-calender-ug</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly adheres to the Annual Curricular Plan prepared at the beginning of every academic year. All the Heads /directors/co-ordinators of Various Departments, Cells, Committees and Clubs submit their respective Annual Curricular Plans to the Office of the Principal. Based on the proposed plans of action of the departments and committees, the Institutional Annual Curricular Plan is prepared and followed scrupulously. The annual curricular plan broadly covers academic, co-academic and extra-academic activities and the framework to track the continuous internal assessment of students. By and large, at the completion of each unit of a coursework, an assignment is conducted and students are encouraged to make presentations in the classroom seminars, participate in group discussions, field trips, guest lectures and so on. A Mid Exam is conducted after the completion of two or more Units of the designated coursework. In total, two Mid Exams are conducted per semester after which the students shall be all set to take the semester-end exam with ease. Extra classes are taken to assist students who need special attention. Library hours are also planned in the semester time table which helps students to develop their extensive reading and referencing skills.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://gdcctp.ac.in/page.php?menu=academic_s&amp;slug=academic-calender-ug">http://gdcctp.ac.in/page.php?menu=academic_s&amp;slug=academic-calender-ug</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**E. None of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**04**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

180

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

180

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The previous 2016-2017 regulation had 10 Foundation Courses, viz. Environmental Science, Human Values and Professional Ethics, Information and Communication Technology (ICT) I and II, Communication and Soft Skills I, II and III, Leadership Qualities, Entrepreneurship, and Analytical Skills. The new Curricula being implemented from the academic year 2020-2021 has new sets of Life Skill Courses. The very purpose of introducing such courses is to help students understand the importance of Life Skills that go a long way in building their career and live a happy and contented life. The courses being offered shall broaden the outlook of students across fields. One's awareness on matters concerning Human Values and Professional Ethics, being sensitive to gender

issues , knowledge of Nations heritage and hoary past, Scientific growth, steps being taken to save the environment and the planet, enhancement of one's Personality to evolve as a leader have become imperative. Hence, various courses spread across semesters have been introduced to benefit the student lot in every way possible.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

200



File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gdcctp.ac.in/page.php?menu=feedback&amp;slug=action-taken-report">http://gdcctp.ac.in/page.php?menu=feedback&amp;slug=action-taken-report</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

500

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

233

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every year academic Curricular Plan is prepared and every step is taken to follow the same in to-to. All the academic related activities are devised to ensure that every student gets a comprehensive knowledge across Domain and Non-Domain skills. Assignments, home exams, classroom seminars, community service projects, short term internship programmes and other student assessment tools are made use of to evaluate the progress and performance of students at regular intervals. At the end of every home exam and semester end exam the result is thoroughly analysed. Based on this, the students are graded into advanced, moderate and slow learners. Advanced learners are assigned the task of student study projects, classroom presentations and so on. On the otherhand, the moderate and the slow learners are given intensive care and remedial measures are taken to help them fair well in their academics.

File Description	Documents
Link for additional Information	<a href="http://gdcctp.ac.in/index.php">http://gdcctp.ac.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
475	25

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Advanced learners are given an opportunity to gain hands -on experience by working on student study projects. The faculty of various departments take their students prosecuting diverse courses to field trips to help them get first hand information on various aspects of subject specific concepts and skills. For instance, every year the Department of Physics pays a field visit to 2 MW Solar Power plant where the students learn how solar power is generated, transmitted and distributed to the end user. The Departments of Botany and Horticulture also carry out field trips to study the marketing practices of fruit and vegetable vendors. The students gained immense experience about the marketing strategies that are in vogue. Many departmental personnel too follow the suit.

The new curricular frame work of 2020-2021 provides students an opportunity to have 10 months of experiential learning. Of this, two months are ear-marked for community service project and short term internship programme to be taken up after the II and IV semesters respectively and semester internship programme in the VI semester. Presently, the 2nd year students have taken up the community service project and are ready to undertake the short term internship programme after the completion of the IV semester.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=community-service&amp;slug=community-service-project">http://gdcctp.ac.in/page.php?menu=community-service&amp;slug=community-service-project</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

Thanks to the COVID-19 Pandemic, many members of the faculty who are alien to technology got used to using the new technologies in course of time. As a result all the members of faculty have been making use of the available Information and Communication Technology facilities for teaching and evaluation even after the impact of Corona has waned down. The faculty effectively makes use of Google tools- Google classroom, Google forms, virtual/digital classrooms, virtual labs and PPTs, etc. while teaching. Online training for Master's Degree aspirants, workshops and competitions such as quizzes, photography and so on are regularly organized.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=virtual-classrooms#">http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=virtual-classrooms#</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Adikavi Nannaya, the affiliating University has given a robust frame work for the conduct of Internal Assessment of students. To ensure that teaching and learning processes are effective, students are given various academic and co-academic tasks. To track the continuous evaluation and progress of students with creamy back ground, they are assigned student study projects, classroom seminars, group discussions, debates etc. Similarly, to track the progress of the non-creamy students, additional assignments, remedial classes, tutorial sessions are conducted. By way of ward counseling, every possible grievance is noted and redressed at once. Our committed and dedicated members of staff do their best to evaluate the study projects, assignments, classroom seminar papers, mid examination answer scripts submitted within a week's time based on the work at hand. The staff also give students required feedback based on their performance during their exams and different levels of assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Every possible care is taken to ensure that academic and administrative affairs move on in a transparent and democratic way. The core committee of the college comprising the Principal, Vice Principal, IQAC wing and members of Staff Council and CPDC and so on meet frequently and steps are taken to ensure that there is access, equity and governance across all verticals of the college. Regular meetings with all the stake holders, viz. staff, students, alumni, parents are convened to discuss matters concerning developmental activities of the college. To the extent possible such meetings are convened at least twice a year and the result has been quite encouraging and satisfactory. Because of the regular monitoring of the happenings of the College, there is little scope for the rise in grievances. The academic council, examination committee and the grievance redressal committee over a constructive dialogue resolve the issues pertaining to different patterns of internal examinations that crop up occasionally.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gdcctp.ac.in/support-service-overview.php?service=7">http://gdcctp.ac.in/support-service-overview.php?service=7</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Optimum care is taken to see that the program and course outcomes are within the reach of staff and students. Senior faculty of home or other colleges interact with junior faculty and explain to them about the stated objectives of their respective programmes and courses. All the newly admitted students are sensitized about the semester pattern of curricula and evaluation methods alongside the respective program objectives and proposed outcomes of their courses they are in. The faculty takes utmost care to see that their respective Programme and Course Outcomes are attained over a period of time. A detail account of various programs and courses and their expected outcomes have been documented in detail on the College website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.aknu.edu.in/Academics/ugsyllabi.php">https://www.aknu.edu.in/Academics/ugsyllabi.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Under the stewardship of principal the IQAC wing of the college conducts various academic centered programmes and review meetings. The college has an excellent tutorial system through which students are educated, guided on various student centered activities. Every plausible step is taken to enhance the awareness of staff and students about the targeted outcomes of various programs and courses. At least once in each semester, both staff and students are educated to align the teaching and learning process to that of the stated objectives of courses being offered.



Through various review meetings and interactions on various platforms, the attainment of programme outcomes and course outcomes are evaluated by the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

88

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/e/1FAIpQLSeInDi3-zvdvFOCKZT6vZLZz0ZuI3oKKJv1ZAr1OZmTz5ThpA/viewform>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To educate students about the importance of service to society, several activities were devised and executed. As a part of public initiative, the two service units of our college, viz. the NCC and the NSS bravely plunged into action during the Covid panic stricken months. Our institutional contribution during the fatal months of COVID-19 to the nearest neighborhood of the college need a mention here. The volunteers under the stewardship of Lt G J Mounika(ANO) and Mrs N. Manimala, NSS Program Officer, boldly undertook several COVID-19 eradication measures to help patients suffering from the pandemic and to educate other masses how to shield themselves from the horrifying deadly disease.

The community roads were thoroughly cleaned and bleached. The

houses were sanitized. Several awareness talks and programs were organized to help the commoners learn and to follow the COVID appropriate behavior and not to become victims to the unprecedented havoc.

- The NSS wing conducted a special camp dedicated to serve the victims of COVID and people of containment zones. Under this initiative the unit distributed fruits, dry ration such as rice, vegetable and oil etc to the needy.
- A few medical camps were also organized. About 200 plants were planted in a massive plantation program with a slogan "One house One Plant".
- By this enterprising feat, our volunteers upheld the slogan that "The hands that serve are better than the lips that pray".

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/support-service-activities.php?service=2">http://gdcctp.ac.in/support-service-activities.php?service=2</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

**YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

120

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

10

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities,**

**industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in 5.71 acres of land including the play zone. The college is housed in pakka buildings. Presently the college has 10 classrooms for all courses and 7 laboratories to cater to the needs of the Science disciplines such as Physics, Chemistry, Botany, Zoology and Computer science. Thanks to the RUSA 1.0 founding initiatives with which the College has taken a new look across verticals. By virtue of the RUSA funds, we could establish one virtual classroom and 3 digital classrooms. The college also has a seminar hall to organize academic and cultural events. To organize large scale programmes, there is an open air dais too. The College has a Gymnasium and play area spread across 2.47 acres. However, to meet the growing demands of students, the existing physical facilities are not enough. Hence, proposals to augment the existing physical facilities are in the pipeline.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=classrooms">http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=classrooms</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To organize large scale programmes there is an open air dais where events such as fresher's day, annual day, international women's day, independence day, republic day and so on is made use of. The college has a Gymnasium and play area spread across 2.47 acres where various indoor and outdoor sports and games are organised.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdcctp.ac.in/department.php?subject=13">http://gdcctp.ac.in/department.php?subject=13</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

04

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=seminar-hall">http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=seminar-hall</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**In course of time, steps shall be taken to intergrate library resources with proper automation.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=central-library">http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=central-library</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Obviously yes. Time-to-time, every step is taken to have the latest IT enabled facilities on campus. With the auspices of the RUSA 1.0 funding initiatives, the college is fortunate to have the required Virtual Classroom and Digital Classrooms to ensure that the process of teaching and learning is intact. Presently, the College has a Virtual Classroom and three Digital Classrooms to provide audio and visual based learning facilities to our students. There has been a great shift in the performance both on the part of teachers and students with the commissioning of the new facilities. The students have started to feel at ease to listen to the teachers and to learn from them under the new regeme of pedagogic practices. The level of understanding, appreciation, critical thinking of the students has been on the rise ever since the IT based facilities have been introduced. Especially, COVID-19 pandemic has made it imperative to upgrade to newer technologies and IT facilities. To address the unprecedented demand of internet connectivity, required routers and boosters to ensure the uninterrupted connectivity are made available. In addition to this, both the staff and students could voluntarily loosened their purses to lay their hands on to the high-end laptops, tabs, mobile

etc. The college has Wi-Fi facility with 200 MBPS band width which is fairly sufficient to meet the current demands of the College. The College management is ever ready to stand up to needs of ICT facilities in the future as well.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=digital-classrooms">http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=digital-classrooms</a>

#### 4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.97

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Standard Operating Procedures (SOPs) are being planned to ensure that the physical facilities of the college are maintained properly. At the end of every academic year an internal audit of all the existing facilities is carried out and the corresponding records are maintained.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

479

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	<a href="http://gdcctp.ac.in/page.php?menu=academic_s&amp;slug=certificate-courses">http://gdcctp.ac.in/page.php?menu=academic_s&amp;slug=certificate-courses</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

07

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.



02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Every year requisite academic and administrative committees are constituted for the smooth functioning of the College affairs. In every committee, to assist the staff, students are also pressed into action based on the interest and caliber of the students. Such students roped into various academic and administrative committees, get ample scope to unleash their potential across verticals of the College. Alongside the mandatory academics, the students are given an opportunity to have the first hand knowledge of the operations of the College which in turn helps them to ride over where ever they are in future. Perhaps, with this end in mind, several students voluntarily come forward to be a part of College developmental activities and contribute their mite. With this inclusion, there has been a remarkable and tangible progress in the attainment of desired results. The students find it useful to work with the staff in the close quarters and are happy to acquire skills pertaining to the norms of College operations. Admissions Committee, Different Academic, Co-Academic and Extra-Academic Committees, Student Welfare Committees are a few that warrant a mention from the whole lot. Finally, it is worth mentioning that all the committees work in tandem with the standard operation procedures laid down by the College administration.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/support-service-activities.php?service=2">http://gdcctp.ac.in/support-service-activities.php?service=2</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a Non-Registered Alumni Association which plays an active role in the furtherance of the College. In the last three and a half decades, the college basks in the glory of its past heritage. The College has a proud alumni who have been carving a niche for themselves in their respective positions. At regular intervals, the well-to-do alumni, contribute their mite for the progress of the college in various ways. Their services include, offering motivation to current students to help them excel both in academics and career and providing financial support in cash and kind on a small scale. The present students evince interest to listen to them and get inspired and learn from the true and really successful persons. Though the financial support of the alumni is marginal, it continues to stand on its own strength. Periodic

alumni association meets are organized to discuss ways and means to support the development of the College befittingly.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=alumni&amp;lug=about-alumni">http://gdcctp.ac.in/page.php?menu=alumni&amp;lug=about-alumni</a>
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College administration is always on the move to ensure that the vital aspects of an educational institution such as access, equity and governance are in place that are enshrined in the Vision and Mission of our Institution. Imparting affordable and value based education is the prime objective of the College. The College Management tries its best to see that quality in every sphere of the College dynamics is maintained. In addition to the robust academics set up, the stake-holders of the College actively partake in the social transformational activities. Such activities include, Community Service Projects(CSPs), N.C.C. and N.S.S. that need a mention here. The College has highly qualified faculty, fairly required infrastructural facilities and vibrant training and placement wing. From time-to-time, market oriented courses are introduced to help students have edge over the subjects concerning contemporary issues and stay updated and have their say in the industry. The College Planning and Development Committee(C.P.D.C.) also contributes to the growth of the College in a phased manner.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=about&amp;slug=vision-mission-corevalues">http://gdcctp.ac.in/page.php?menu=about&amp;slug=vision-mission-corevalues</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college takes utmost care in ensuring that democratic way of administration is in place. With this end in mind, all the key management levels are identified and steps are taken accordingly.

List of Various Committees for Decentralization and Participative Management:

1. Board of Governors Committee
2. IQAC Committee
3. Academic Committee
4. Examination Committee
5. Technical Committee
6. Research Committee
7. Training & Placement Committee
8. Alumni Committee
9. Grievance Committee
10. Discipline Committee
11. Cultural & Sports Committee
12. Budget Committee
13. Library Committee
14. Anti-Ragging Committee
15. Grievance Reddressal committee
16. Maintenance Committee
17. Class Work Committee
18. Women Sexual Harassment Committee

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=college-committee">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=college-committee</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is fully committed in attaining the goals and objectives laid down in the institutional vision and mission. With a view to attaining the perspective goals, the College has devised strategic quality initiatives and trying to implement them in a phased manner. Specific strategies for various academic and administrative affairs are planned and are being executed accordingly. Standard Operation Procedures are evolved to establish a fixed framework across areas in order to arrive at the desired goals in course of time. The strategic initiatives include, the design of teaching, learning and evaluation, promotion of research, maintenance of infrastructure, student and faculty welfare initiatives, community service projects, short term and semester internships etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As ours is the State Government funded educational organization, all the policies, appointments and service matters ,administrative procedures are laid down by the State Government of Andhra Pradesh. The college management strictly follows every established yard stick in carrying out its regular course of action. If the need be, some minor changes are made to the existing frame work of rules only to suit the localized conditions of the college. All said and done, harmony is established in the college in wake of the available frame work.

The appointments of the staff takes place as per the government norms. The admission of students is conducted online following the stated objectives of reservations. The needy and eligible students are identified and given away the scholarships and freeships every year

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct</a>
Link to Organogram of the Institution webpage	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=organization-structure">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=organization-structure</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The staff are free to maintain the unit level staff welfare association which is affiliated to the state bodies such as Government College Teachers Association (GCTA), Government College Gazetted Teachers Association (GCGTA) and A.P. NON-GAZZETTED OFFICER'S ASSOCIATION. The few manageable grievances are brought to the notice of the higher-ups are redressed on time over a discussion. The College has a health centre through which periodic health checkups are conducted by the authorized medical officers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

7

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Andhra Pradesh Commissionerate of Collegiate Education (APCCE), Vijayawada through a fixed framework conducts Academic and Administrative Audit each year. To assess the annual progress of its teaching faculty through a mechanism called Academic



Performance indicator (API), the college tracks the progress of its faculty across several verticals.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=academic-audit&amp;slug=academic-audit">http://gdcctp.ac.in/page.php?menu=academic-audit&amp;slug=academic-audit</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year our college appoints a team of auditors from the staff and conducts internal audit, later we submit our records of income and expenditure to a qualified and competent auditor for auditing.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=academic-audit&amp;slug=academic-audit">http://gdcctp.ac.in/page.php?menu=academic-audit&amp;slug=academic-audit</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.375

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college was Fortunate to receive RUSA 1.0 funds using which the college infrastructure got modified. The funds accumulated in the CPDC are made use of for the developmental activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

. The IQAC has built and ensure a quality culture at the institutional level.

2. The IQAC has planned, guided and monitored Quality Assurance (QA) and Quality Enhancement(QE) activities of the Institution.

3. The IQAC has channelised and systematised the efforts of attaining academic excellence.

4. The IQAC has been very keen in minimising the inherent weaknesses and maximising the strengths and opportunities that would ushered the college into a new vista.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=about-iqac">http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=about-iqac</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Under the guideship of the IQAC outcome based teaching and learning strategies are initiated. Especially, from the academic year 2020-2021 onwards there has been a great shift in the framing of syllabi across programmes and courses. Every programme and course is being offered with a fixed trajectory. At the beginning of each semester, the programme specific objectives and course objectives are designed with a view to attaining desired academic goals both in the short term and long term perspectives.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=about-iqac">http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=about-iqac</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=aqars">http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=aqars</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Annual Gender Sensitization Action Plan for the College:

##### Awareness and Training:

- a) Conduct gender sensitization workshops and training sessions for students, faculty, and staff.
- b) Develop and distribute educational materials and resources on gender issues and their impact on the campus community.
- c) Encourage participation in national campaigns like International Women's Day, 16 Days of Activism Against Gender-Based Violence others.

Safe Campus: a) Develop and implement policies and procedures to ensure a safe and secure campus for all students, including those from marginalized communities. b) Provide counseling services and support groups for survivors of gender-based violence, harassment, and discrimination. c) Establish a Gender Sensitization Cell to receive complaints, and address and redress grievances.

Curriculum: a) Introduce gender-sensitive curriculum across different disciplines and levels of study. b) Engage in research, advocacy, and policy work to integrate gender concerns into existing curricula and ensure that they reflect the diversity of gender experiences and identities. c) Include guest lectures, workshops, and seminars on gender issues by experts, activists,

and scholars.

**Empowerment:** a) Create a gender-sensitive environment where students feel empowered to express themselves, their identity, and their concerns. b) Provide mentorship, leadership, and professional development opportunities to students, especially those from marginalized communities. c) Establish gender-neutral restrooms, and encourage inclusivity in all campus activities.

By implementing this action plan, the college can create a safe, inclusive, and equitable environment that promotes gender equality, diversity, and social justice.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Managing degradable and non-degradable materials in a college requires a comprehensive waste management plan that includes strategies for reducing, reusing, and recycling both types of**

materials. Here are some steps the College takes to manage degradable and non-degradable materials:

- Implementation of a Waste Reduction Programme
- Education and Training of Staff and Students
- Development of a Waste Management Plan
- Segregation and Collection of Waste
- Implementation of a Composting Programme
- Establishment of a Recycling Programme
- Monitoring and Evaluation of the Waste Management Programme

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Here are some examples of the efforts and initiatives that the College undertakes to achieve this goal:

Diverse Representation

Cultural Awareness

Inclusive Policies

Community Engagement

Support Services

Training and Development

Accessibility

In summary, the College takes various initiatives to promote an inclusive environment that fosters tolerance and harmony towards cultural, regional, linguistic, communal, and socioeconomic diversity. By adopting these efforts, the College is able to create a more welcoming and inclusive learning environment that benefits all students, faculty, and staff.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitisation of students and employees of the College to the constitutional obligations, values, rights, duties, and responsibilities of citizens is an important aspect of civic education. Here are some ways the College is striving to achieve this:

1. **Curriculum:** The College curriculum includes courses that focus on civic education, including the Constitution and the rights and duties of citizens. This is a mandatory course for all students.
2. **Workshops and Seminars:** The College organises workshops and seminars to educate the students and faculty about the Constitution, civic values, and the importance of being responsible citizens. These workshops and seminars are interactive and encourage participation from everyone.
3. **Guest Speakers:** The College invites guest speakers who are experts in constitutional law, human rights, and civic education to address the students and staff. This initiative provides a platform for discussions and debates on various topics related to civic education.
4. **Service Learning:** The College offers service-learning opportunities for students to engage in community service projects that promote civic education and citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts** B. Any 3 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Celebrating national and international commemorative days, events, and festivals:**

- Independence Day
- Republic Day
- Yoga Day
- International Women's Day
- Science Day
- Constitutional Day
- National Unity Day
  
- Hosting cultural festivals to celebrate different cultures and traditions, such as Diwali, Sankranti, Eid, Christmas, and Holi. Organizing workshops and seminars on important national and international events, such as World Environment Day, World Health Day, world education day, World Human Rights Day and so on.

Arranging guest lectures and interactive sessions with experts and scholars to discuss contemporary issues and

challenges related to national and international events.

Overall, the College is taking significant steps to celebrate national and international commemorative days, events, and festivals. These efforts play a vital role in creating a more inclusive and equitable learning environment for students and promoting cultural diversity and harmony in society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices -1: No Motor Vehicle Day

No vehicle Day is observed on every second Friday in a month by both staff and students.

### Best Practice -2: Lighting up Lights

The College staff and students offer tutorial classes to school students, Hostellers, Children of orphanage and Adults.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution demonstrates its commitment to health by prioritizing the well-being of its students, faculty, and staff. This is achieved through various initiatives and programmes that promote a healthy lifestyle and prevent the spread of diseases. Some of the ways the institution demonstrates its commitment to health include:

**Providing health education:** The College offers programmes that educate its community about health issues, including physical and mental health. The College also provides resources that promote healthy habits such as regular exercise and healthy eating.

**Promoting healthy environments:** The institution creates and maintains an environment that promotes health and well-being. This includes ensuring clean and safe living spaces, providing access to healthy food options, and promoting physical activity.

**Providing health services:** The institution offers health services such as counseling services, and wellness programs. These services help students and staff maintain their health and well-being.

**Encouraging vaccination:** The institution encourages students, faculty, and staff to get vaccinated against preventable diseases. This helps prevent the spread of infectious diseases and promote a healthier campus community.

Overall, the institution demonstrates its commitment to health by providing education, promoting healthy environments, providing health services and encouraging vaccination. These efforts help create a healthy and thriving campus community.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

From the academic year 2020-2021, a structural change in designing the curricula of U.G. Programmes and related courses was pressed into action by the Andhra Pradesh State Council for Higher Education (APSCHE). Following the directions of the APSCHE, all the universities in the State adopted the new Curricula. The new syllabus designed perfectly fits into the present industry requirements. As it is believed that in addition to the domain skills, the students need to hone up their non-domain skills as well, the contents of both the domain and non-domain streams is well laid out in the revised curricular framework. As a result, new papers under Life Skills and Skill Development domains have been introduced. The institution devises annual and semester curricular plans covering academic, co-academic and extra-academic activities and acts accordingly. Every care is taken to deliver the coursework as per the planned schedule. Bridge courses are also offered to help students feel at ease much before the main coursework is delt with. With a view to providing experiential learning, a ten-month exclusive mandatory coursework viz. community service projects, short term internship and semester internship programmes are included in the curriculum. Various assessment measures such as assignments, classroom seminars, project works, expert talks, field trips and other academic enrichment initiatives are included to ensure that the student continues to evolve and progress all through the coursework. From time-to-time, every measure is taken to revise the plan of action to help students to strengthen their academic pursuit.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gdcctp.ac.in/page.php?menu=academics&amp;slug=academic-calender-ug">http://gdcctp.ac.in/page.php?menu=academics&amp;slug=academic-calender-ug</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly adheres to the Annual Curricular Plan prepared at the beginning of every academic year. All the Heads /directors/co-ordinators of Various Departments, Cells, Committees and Clubs submit their respective Annual Curricular Plans to the Office of the Principal. Based on the proposed plans of action of the departments and committees, the Institutional Annual Curricular Plan is prepared and followed scrupulously. The annual curricular plan broadly covers academic, co-academic and extra-academic activities and the framework to track the continuous internal assessment of students. By and large, at the completion of each unit of a coursework, an assignment is conducted and students are encouraged to make presentations in the classroom seminars, participate in group discussions, field trips, guest lectures and so on. A Mid Exam is conducted after the completion of two or more Units of the designated coursework. In total, two Mid Exams are conducted per semester after which the students shall be all set to take the semester-end exam with ease. Extra classes are taken to assist students who need special attention. Library hours are also planned in the semester time table which helps students to develop their extensive reading and referencing skills.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://gdccpt.ac.in/page.php?menu=academics&amp;slug=academic-calender-ug">http://gdccpt.ac.in/page.php?menu=academics&amp;slug=academic-calender-ug</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**E. None of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

180

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

180

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The previous 2016-2017 regulation had 10 Foundation Courses, viz. Environmental Science, Human Values and Professional Ethics, Information and Communication Technology (ICT) I and II, Communication and Soft Skills I, II and III, Leadership Qualities, Entrepreneurship, and Analytical Skills. The new Curricula being implemented from the academic year 2020-2021 has new sets of Life Skill Courses. The very purpose of introducing such courses is to help students understand the importance of Life Skills that go a long way in building their career and live a happy and contented life. The courses being offered shall broaden the outlook of students across fields. One's awareness on matters concerning Human Values and Professional Ethics, being sensitive to gender issues, knowledge of Nations heritage and hoary past, Scientific growth, steps being taken to save the environment and the planet, enhancement of one's Personality to evolve as a leader have become imperative. Hence, various courses spread across semesters have been introduced to benefit the student lot in every way possible.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year



<b>04</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>
<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
<b>200</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gdcctp.ac.in/page.php?menu=feedback&amp;slug=action-taken-report">http://gdcctp.ac.in/page.php?menu=feedback&amp;slug=action-taken-report</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

500

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

233

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every year academic Curricular Plan is prepared and every step is taken to follow the same in to-to. All the academic related activities are devised to ensure that every student gets a comprehensive knowledge across Domain and Non-Domain skills. Assignments, home exams, classroom seminars, community service projects, short term internship programmes and other student assessment tools are made use of to evaluate the progress and performance of students at regular intervals. At the end of every home exam and semester end exam the result is thoroughly analysed. Based on this, the students are graded into advanced, moderate and slow learners. Advanced learners are assigned the task of student study projects, classroom presentations and so on. On the otherhand, the moderate and the slow learners are given intensive care and remedial measures are taken to help them fair well in their academics.

File Description	Documents
Link for additional Information	<a href="http://gdcctp.ac.in/index.php">http://gdcctp.ac.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
475	25

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

Advanced learners are given an opportunity to gain hands -on experience by working on student study projects. The faculty of various departments take their students prosecuting diverse courses to field trips to help them get first hand information on various aspects of subject specific concepts and skills. For instance, every year the Department of Physics pays a field visit to 2 MW Solar Power plant where the students learn how solar power is generated, transmitted and distributed to the end user. The Departments of Botany and Horticulture also carry out field trips to study the marketing practices of fruit and vegetable vendors. The students gained immense experience about the marketing strategies that are in vogue. Many departmental personnel too follow the suit.

The new curricular frame work of 2020-2021 provides students an opportunity to have 10 months of experiential learning. Of this, two months are ear-marked for community service project and short term internship programme to be taken up after the II and IV semesters respectively and semester internship programme in the VI semester. Presently, the 2nd year students have taken up the community service project and are ready to undertake the short term internship programme after the completion of the IV semester.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gdccpt.ac.in/page.php?menu=community-service&amp;slug=community-service-project">http://gdccpt.ac.in/page.php?menu=community-service&amp;slug=community-service-project</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Thanks to the COVID-19 Pandemic, many members of the faculty who are alien to technology got used to using the new technologies in course of time. As a result all the members of faculty have been making use of the available Information and Communication Technology facilities for teaching and evaluation even after the impact of Corona has waned down. The faculty effectively makes use of Google tools- Google classroom, Google forms, virtual/digital classrooms, virtual labs and PPTs, etc. while teaching. Online training for Master's Degree aspirants, workshops and competitions such as quizzes, photography and so

on are regularly organized.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://gdcctp.ac.in/page.php?menu=infrast_ructure&amp;slug=virtual-classrooms#">http://gdcctp.ac.in/page.php?menu=infrast_ructure&amp;slug=virtual-classrooms#</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Adikavi Nannaya, the affiliating University has given a robust frame work for the conduct of Internal Assessment of students. To ensure that teaching and learning processes are effective, students are given various academic and co-academic tasks. To track the continuous evaluation and progress of students with creamy back ground, they are assigned student study projects, classroom seminars, group discussions, debates etc. Similarly, to track the progress of the non-creamy students, additional assignments, remedial classes, tutorial sessions are conducted. By way of ward counseling, every possible grievance is noted and redressed at once. Our committed and dedicated members of staff do their best to evaluate the study projects, assignments, classroom seminar papers, mid examination answer scripts submitted within a week's time based on the work at hand. The staff also give students required feedback based on their performance during their exams and different levels of

assessment .

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Every possible care is taken to ensure that academic and administrative affairs move on in a transparent and democratic way. The core committee of the college comprising the Principal, Vice Principal, IQAC wing and members of Staff Council and CPDC and so on meet frequently and steps are taken to ensure that there is access, equity and governance across all verticals of the college. Regular meetings with all the stake holders, viz. staff, students, alumni, parents are convened to discuss matters concerning developmental activities of the college. To the extent possible such meetings are convened at least twice a year and the result has been quite encouraging and satisfactory. Because of the regular monitoring of the happenings of the College, there is little scope for the rise in grievances. The academic council, examination committee and the grievance redressal committee over a constructive dialogue resolve the issues pertaining to different patterns of internal examinations that crop up occasionally.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gdcctp.ac.in/support-service-overview.php?service=7">http://gdcctp.ac.in/support-service-overview.php?service=7</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Optimum care is taken to see that the program and course outcomes are within the reach of staff and students. Senior faculty of home or other colleges interact with junior faculty and explain to them about the stated objectives of their respective programmes and courses. All the newly admitted

students are sensitized about the semester pattern of curricula and evaluation methods alongside the respective program objectives and proposed outcomes of their courses they are in. The faculty takes utmost care to see that their respective Programme and Course Outcomes are attained over a period of time. A detail account of various programs and courses and their expected outcomes have been documented in detail on the College website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.aknu.edu.in/Academics/ugsyllabi.php">https://www.aknu.edu.in/Academics/ugsyllabi.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Under the stewardship of principal the IQAC wing of the college conducts various academic centered programmes and review meetings. The college has an excellent tutorial system through which students are educated, guided on various student centered activities. Every plausible step is taken to enhance the awareness of staff and students about the targeted outcomes of various programs and courses. At least once in each semester, both staff and students are educated to align the teaching and learning process to that of the stated objectives of courses being offered. Through various review meetings and interactions on various platforms, the attainment of programme outcomes and course outcomes are evaluated by the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year



88

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/e/1FAIpOLSeInDi3-zvdvFOCKZT6vZLZzOZuI3oKKJv1ZAr1OZmTz5ThpA/viewform>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To educate students about the importance of service to society, several activities were devised and executed. As a part of public initiative, the two service units of our college, viz. the NCC and the NSS bravely plunged into action during the Covid panic stricken months. Our institutional contribution during the fatal months of COVID-19 to the nearest neighborhood of the college need a mention here. The volunteers under the stewardship of Lt G J Mounika(ANO) and Mrs N. Manimala, NSS Program Officer, boldly undertook several COVID-19 eradication measures to help patients suffering from the pandemic and to educate other masses how to shield themselves from the horrifying deadly disease.

The community roads were thoroughly cleaned and bleached. The houses were sanitized. Several awareness talks and programs were organized to help the commoners learn and to follow the COVID appropriate behavior and not to become victims to the unprecedented havoc.

- The NSS wing conducted a special camp dedicated to serve the victims of COVID and people of containment zones. Under this initiative the unit distributed fruits, dry ration such as rice, vegetable and oil etc to the needy.
- A few medical camps were also organized. About 200 plants were planted in a massive plantation program with a slogan "One house One Plant".
- By this enterprising feat, our volunteers upheld the

slogan that "The hands that serve are better than the lips that pray".

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/support-service-activities.php?service=2">http://gdcctp.ac.in/support-service-activities.php?service=2</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

120

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

10

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in 5.71 acres of land including the play zone. The college is housed in pakka buildings. Presently the college has 10 classrooms for all courses and 7 laboratories to cater to the needs of the Science disciplines such as Physics, Chemistry, Botany, Zoology and Computer science. Thanks to the RUSA 1.0 founding initiatives with which the College has taken a new look across verticals. By virtue of the RUSA funds, we could establish one virtual classroom and 3 digital classrooms. The college also has a seminar hall to organize academic and cultural events. To organize large scale programmes, there is an open air dais too. The College has a Gymnasium and play area spread across 2.47 acres. However, to meet the growing demands of students, the existing physical facilities are not enough. Hence, proposals to augment the existing physical facilities are in the pipeline.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdccct.ac.in/page.php?menu=infrast ructure&amp;slug=classrooms">http://gdccct.ac.in/page.php?menu=infrast ructure&amp;slug=classrooms</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To organize large scale programmes there is an open air dais where events such as fresher's day, annual day, international

women's day, independence day, republic day and so on is made use of. The college has a Gymnasium and play area spread across 2.47 acres where various indoor and outdoor sports and games are organised.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdcctp.ac.in/department.php?subject=13">http://gdcctp.ac.in/department.php?subject=13</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=seminar-hall">http://gdcctp.ac.in/page.php?menu=infrastructure&amp;slug=seminar-hall</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**In course of time, steps shall be taken to intergrate library resources with proper automation.**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional Information	<a href="http://gdccpt.ac.in/page.php?menu=infrast ructure&amp;slug=central-library">http://gdccpt.ac.in/page.php?menu=infrast ructure&amp;slug=central-library</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**



0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Obviously yes. Time-to-time, every step is taken to have the latest IT enabled facilities on campus. With the auspices of the RUSA 1.0 funding initiatives, the college is fortunate to have the required Virtual Classroom and Digital Classrooms to ensure that the process of teaching and learning is intact. Presently, the College has a Virtual Classroom and three Digital Classrooms to provide audio and visual based learning facilities to our students. There has been a great shift in the performance both on the part of teachers and students with the commissioning of the new facilities. The students have started to feel at ease to listen to the teachers and to learn from them under the new regime of pedagogic practices. The level of understanding, appreciation, critical thinking of the students has been on the rise ever since the IT based facilities have been introduced. Especially, COVID-19 pandemic has made it imperative to upgrade to newer technologies and IT facilities. To address the unprecedented demand of internet connectivity, required routers and boosters to ensure the uninterrupted connectivity are made available. In addition to this, both the

staff and students could voluntarily loosened their purses to lay their hands on to the high-end laptops, tabs, mobile etc. The college has Wi-Fi facility with 200 MBPS band width which is fairly sufficient to meet the current demands of the College. The College management is ever ready to stand up to needs of ICT facilities in the future as well.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=infrast ructure&amp;slug=digital-classrooms">http://gdcctp.ac.in/page.php?menu=infrast ructure&amp;slug=digital-classrooms</a>

#### 4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.97

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Standard Operating Procedures (SOPs) are being planned to ensure that the physical facilities of the college are maintained properly. At the end of every academic year an internal audit of all the existing facilities is carried out and the corresponding records are maintained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

479

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	<a href="http://gdctp.ac.in/page.php?menu=academic&amp;slug=certificate-courses">http://gdctp.ac.in/page.php?menu=academic&amp;slug=certificate-courses</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

120

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

120

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

03

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

07

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )	
<p>Every year requisite academic and administrative committees are constituted for the smooth functioning of the College affairs. In every committee, to assist the staff, students are also pressed into action based on the interest and caliber of the students. Such students roped into various academic and administrative committees, get ample scope to unleash their potential across verticals of the College. Alongside the mandatory academics, the students are given an opportunity to have the first hand knowledge of the operations of the College which in turn helps them to ride over where ever they are in future. Perhaps, with this end in mind, several students voluntarily come forward to be a part of College developmental activities and contribute their mite. With this inclusion, there has been a remarkable and tangible progress in the attainment of desired results. The students find it useful to work with the staff in the close quarters and are happy to acquire skills pertaining to the norms of College operations. Admissions Committee, Different Academic, Co-Academic and Extra-Academic Committees, Student Welfare Committees are a few that warrant a mention from the whole lot. Finally, it is worth mentioning that all the committees work in tandem with the standard operation procedures laid down by the College administration.</p>	

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/support-service-activities.php?service=2">http://gdcctp.ac.in/support-service-activities.php?service=2</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a Non-Registered Alumni Association which plays an active role in the furtherance of the College. In the last three and a half decades, the college basks in the glory of its past heritage. The College has a proud alumni who have been carving a niche for themselves in their respective positions. At regular intervals, the well-to-do alumni, contribute their mite for the progress of the college in various ways. Their services include, offering motivation to current students to help them excel both in academics and career and providing financial support in cash and kind on a small scale. The present students evince interest to listen to them and get inspired and learn from the true and really successful persons. Though the financial support of the alumni is marginal, it



continues to stan on its own strength. Periodic alumni association meets are organized to discuss ways and means to support the development of the College befittingly.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=alumni&amp;slug=about-alumni">http://gdcctp.ac.in/page.php?menu=alumni&amp;slug=about-alumni</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College administration is always on the move to ensure that the vital aspects of an educational institution such as access, equity and governance are in place that are enshrined in the Vision and Mission of our Institution. Imparting affordable and value based education is the prime objective of the College. The College Management tries its best to see that quality in every sphere of the College dynamics is maintained. In addition to the robust academics set up, the stake-holders of the College actively partake in the social transformational activities. Such activities include, Community Service Projects(CSPs), N.C.C. and N.S.S. that need a mention here. The College has highly qualified faculty, fairly required infrastructural facilities and vibrant training and placement wing. From time-to-time, market oriented courses are introduced to help students have edge over the subjects concerning contemporary issues and stay updated and have their say in the industry. The College Planning and Development Committee(C.P.D.C.) also contributes to the growth of the College in a phased manner.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=about&amp;slug=vision-mission-corevalues">http://gdcctp.ac.in/page.php?menu=about&amp;slug=vision-mission-corevalues</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college takes utmost care in ensuring that democratic way of administration is in place. With this end in mind, all the key management levels are identified and steps are taken accordingly.

List of Various Committees for Decentralization and Participative Management:

1. Board of Governors Committee
2. IQAC Committee
3. Academic Committee
4. Examination Committee
5. Technical Committee
6. Research Committee
7. Training & Placement Committee
8. Alumni Committee
9. Grievance Committee
10. Discipline Committee
11. Cultural & Sports Committee
12. Budget Committee
13. Library Committee
14. Anti-Ragging Committee
15. Grievance Redressal committee
16. Maintenance Committee
17. Class Work Committee
18. Women Sexual Harassment Committee

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=college-committee">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=college-committee</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is fully committed in attaining the goals and objectives laid down in the institutional vision and mission. With a view to attaining the perspective goals, the College has devised strategic quality initiatives and trying to implement them in a phased manner. Specific strategies for various academic and administrative affairs are planned and are being executed accordingly. Standard Operation Procedures are evolved to establish a fixed framework across areas in order to arrive at the desired goals in course of time. The strategic initiatives include, the design of teaching, learning and evaluation, promotion of research, maintenance of infrastructure, student and faculty welfare initiatives, community service projects, short term and semester internships etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct</a>
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As ours is the State Government funded educational organization, all the policies, appointments and service matters ,administrative procedures are laid down by the State Government of Andhra Pradesh. The college management strictly follows every established yard stick in carrying out its regular course of action. If the need be, some minor changes are made to the existing frame work of rules only to suit the localized conditions of the college. All said and done, harmony is established in the college in wake of the available frame work.

The appointments of the staff takes place as per the government norms. The admission of students is conducted online following the stated objectives of reservations. The needy and eligible

students are identified and given away the scholarships and freeships every year

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=code-conduct</a>
Link to Organogram of the Institution webpage	<a href="http://gdcctp.ac.in/page.php?menu=administration&amp;slug=organization-structure">http://gdcctp.ac.in/page.php?menu=administration&amp;slug=organization-structure</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The staff are free to maintain the unit level staff welfare association which is affiliated to the state bodies such as Government College Teachers Association (GCTA), Government College Gazetted Teachers Association (GCGTA) and A.P.NON-GAZZETTED OFFICER'S ASSOCIATION. The few manageable grievances are brought to the notice of the higher-ups are redressed on time over a discussion. The College has a health centre through which periodic health checkups are conducted by the authorized medical officers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

7

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Andhra Pradesh Commissionerate of Collegiate Education (APCCE), Vijayawada through a fixed framework conducts Academic and Administrative Audit each year. To assess the annual

progress of its teaching faculty through a mechanism called Academic Performance indicator (API), the college tracks the progress of its faculty across several verticals.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=academic-audit&amp;slug=academic-audit">http://gdcctp.ac.in/page.php?menu=academic-audit&amp;slug=academic-audit</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year our college appoints a team of auditors from the staff and conducts internal audit, later we submit our records of income and expenditure to a qualified and competent auditor for auditing.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=academic-audit&amp;slug=academic-audit">http://gdcctp.ac.in/page.php?menu=academic-audit&amp;slug=academic-audit</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.375

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college was Fortunate to receive RUSA 1.0 funds using which the college infrastructure got modified. The funds accumulated in the CPDC are made use of for the developmental activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC has built and ensure a quality culture at the institutional level.
2. The IQAC has planned, guided and monitored Quality Assurance (QA) and Quality Enhancement(QE) activities of the Institution.
3. The IQAC has channelised and systematised the efforts of attaining academic excellence.
4. The IQAC has been very keen in minimising the inherent weaknesses and maximising the strengths and opportunities that would ushered the college into a new vista.



File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=about-iqac">http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=about-iqac</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Under the guideship of the IQAC outcome based teaching and learning strategies are initiated. Especially, from the academic year 2020-2021 onwards there has been a great shift in the framing of syllabi across programmes and courses. Every programme and course is being offered with a fixed trajectory. At the beginning of each semester, the programme specific objectives and course objectives are designed with a view to attaining desired academic goals both in the short term and long term perspectives.

File Description	Documents
Paste link for additional information	<a href="http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=about-iqac">http://gdcctp.ac.in/page.php?menu=iqac&amp;slug=about-iqac</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://gdcctp.ac.in/page.php?menu=igac&amp;slug=aqars">http://gdcctp.ac.in/page.php?menu=igac&amp;slug=aqars</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Annual Gender Sensitization Action Plan for the College:

##### Awareness and Training:

a) Conduct gender sensitization workshops and training sessions for students, faculty, and staff.

b) Develop and distribute educational materials and resources on gender issues and their impact on the campus community.

c) Encourage participation in national campaigns like International Women's Day, 16 Days of Activism Against Gender-Based Violence others.

Safe Campus: a) Develop and implement policies and procedures to ensure a safe and secure campus for all students, including those from marginalized communities. b) Provide counseling services and support groups for survivors of gender-based violence, harassment, and discrimination. c) Establish a Gender Sensitization Cell to receive complaints, and address and redress grievances.

Curriculum: a) Introduce gender-sensitive curriculum across different disciplines and levels of study. b) Engage in research, advocacy, and policy work to integrate gender concerns into existing curricula and ensure that they reflect

the diversity of gender experiences and identities. c) Include guest lectures, workshops, and seminars on gender issues by experts, activists, and scholars.

**Empowerment:** a) Create a gender-sensitive environment where students feel empowered to express themselves, their identity, and their concerns. b) Provide mentorship, leadership, and professional development opportunities to students, especially those from marginalized communities. c) Establish gender-neutral restrooms, and encourage inclusivity in all campus activities.

By implementing this action plan, the college can create a safe, inclusive, and equitable environment that promotes gender equality, diversity, and social justice.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Managing degradable and non-degradable materials in a college requires a comprehensive waste management plan that includes strategies for reducing, reusing, and recycling both types of materials. Here are some steps the College takes to manage degradable and non-degradable materials:

- Implementation of a Waste Reduction Programme
- Education and Training of Staff and Students
- Development of a Waste Management Plan
- Segregation and Collection of Waste
- Implementation of a Composting Programme
- Establishment of a Recycling Programme
- Monitoring and Evaluation of the Waste Management Programme

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

**A. Any 4 or All of the above**

<b>vehicles</b> <b>3. Pedestrian Friendly pathways</b> <b>4. Ban on use of Plastic</b> <b>5. landscaping with trees and plants</b>	
File Description	Documents
Geo tagged photos / videos of the facilities	<b>No File Uploaded</b>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Here are some examples of the efforts and initiatives that the College undertakes to achieve this goal:

Diverse Representation

Cultural Awareness

Inclusive Policies

Community Engagement

Support Services

Training and Development

Accessibility

In summary, the College takes various initiatives to promote an inclusive environment that fosters tolerance and harmony towards cultural, regional, linguistic, communal, and socioeconomic diversity. By adopting these efforts, the College is able to create a more welcoming and inclusive learning environment that benefits all students, faculty, and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitisation of students and employees of the College to the constitutional obligations, values, rights, duties, and responsibilities of citizens is an important aspect of civic education. Here are some ways the College is striving to achieve this:

1. **Curriculum:** The College curriculum includes courses that focus on civic education, including the Constitution and the rights and duties of citizens. This is a mandatory course for all students.
2. **Workshops and Seminars:** The College organises workshops and seminars to educate the students and faculty about the Constitution, civic values, and the importance of being responsible citizens. These workshops and seminars are interactive and encourage participation from everyone.
3. **Guest Speakers:** The College invites guest speakers who are experts in constitutional law, human rights, and civic education to address the students and staff. This initiative provides a platform for discussions and debates on various topics related to civic education.
4. **Service Learning:** The College offers service-learning opportunities for students to engage in community service projects that promote civic education and citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed

B. Any 3 of the above

code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Celebrating national and international commemorative days, events, and festivals:**

- Independence Day
- Republic Day
- Yoga Day
- International Women's Day
- Science Day
- Constitutional Day
- National Unity Day
  
- Hosting cultural festivals to celebrate different cultures and traditions, such as Diwali, Sankranti, Eid, Christmas, and Holi. Organizing workshops and seminars on important national and international events, such as World Environment Day, World Health Day, world education day, World Human Rights Day and so on.



Arranging guest lectures and interactive sessions with experts and scholars to discuss contemporary issues and challenges related to national and international events.

Overall, the College is taking significant steps to celebrate national and international commemorative days, events, and festivals. These efforts play a vital role in creating a more inclusive and equitable learning environment for students and promoting cultural diversity and harmony in society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices -1: No Motor Vehicle Day

No vehicle Day is observed on every second Friday in a month by both staff and students.

### Best Practice -2: Lighting up Lights

The College staff and students offer tutorial classes to school students, Hostellers, Children of orphanage and Adults.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution demonstrates its commitment to health by prioritizing the well-being of its students, faculty, and staff. This is achieved through various initiatives and programmes that promote a healthy lifestyle and prevent the spread of diseases. Some of the ways the institution demonstrates its commitment to health include:

**Providing health education:** The College offers programmes that educate its community about health issues, including physical and mental health. The College also provides resources that promote healthy habits such as regular exercise and healthy eating.

**Promoting healthy environments:** The institution creates and maintains an environment that promotes health and well-being. This includes ensuring clean and safe living spaces, providing access to healthy food options, and promoting physical activity.

**Providing health services:** The institution offers health services such as counseling services, and wellness programs. These services help students and staff maintain their health and well-being.

**Encouraging vaccination:** The institution encourages students, faculty, and staff to get vaccinated against preventable diseases. This helps prevent the spread of infectious diseases and promote a healthier campus community.

Overall, the institution demonstrates its commitment to health by providing education, promoting healthy environments, providing health services and encouraging vaccination. These efforts help create a healthy and thriving campus community.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- To encourage students adapt to new age technologies.
- To prepare college for the third cycle of accreditation.
- To start industry relevant programmes and courses.
- To beautify the campus.
- To Conduct Community Service Projects, Short-term and Semester internship Programmes effectively.
- To launch new mobile applications for managing Teaching & Learning processes and so on.
- To introduce a new course in BA programme with Economics, English literature & Political Science (EEP), in place of Journalism, English literature and Political science.