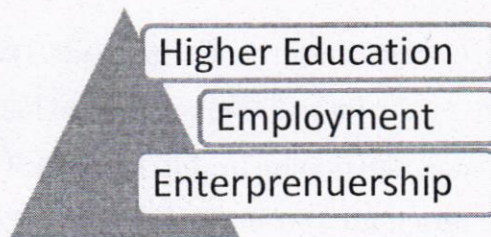


**PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION
GOVT.OF ANDHRA PRADESH: VIJAYAWADA
Present: Dr Pola Bhaskar, IAS**

CCF-AP/Measure to enhance the performance of students and Colleges/AC-09/2021-22 Dated: 21.07.2022

Sub: - Collegiate Education – Proposed measures to enhance the performance of students and Colleges Guidelines for the 7th period of the day-wise time table

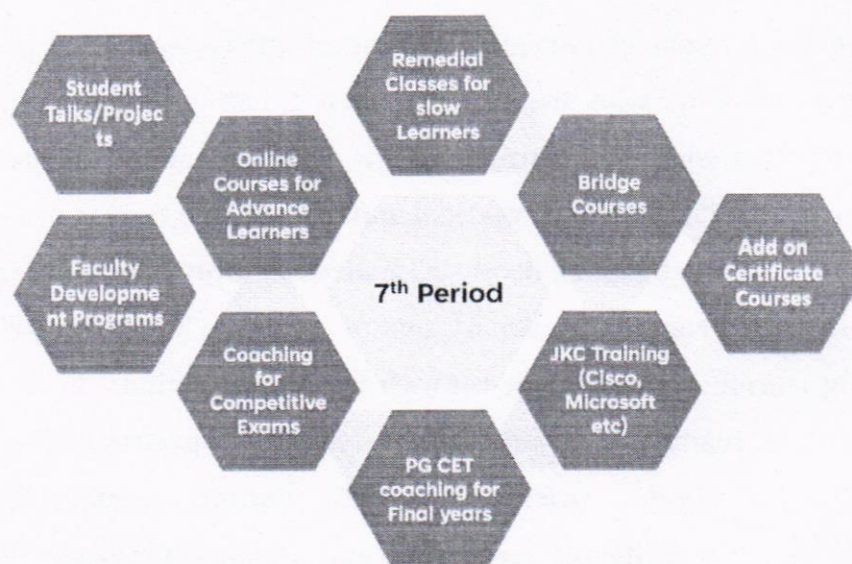
The Department of Collegiate Education, AP endeavors to provide necessary assistance to students who are pursuing their UG Programmes in GDCs, to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression /**vertical movement of students from one level of education to the next higher level or towards gainful employment or support to become an Entrepreneur.**The department of Collegiate Education strives to provide a stimulating learning environment through quality education. In order to make the students future ready the department oversees the spectrum of activities such as introduction of Market Oriented Courses, Vocational Skill Based programs, Apprenticeship based degree programs and employability/job oriented training through JKC.



The Department of Collegiate Education aims at delivering high-quality higher education, with equity and inclusion to create well-rounded and innovative individuals. The guiding principles of the National Education Policy (NEP), 2020, *inter-alia*, include (i) recognizing, identifying and fostering the unique capabilities of each student, by sensitizing teachers as well as parents to promote each student's holistic development in both academic and non-academic spheres; (ii) flexibility, so that each learner have the ability to choose their learning trajectories and programmes, and thereby choose their own paths in life according to their talents and interests.

In view of the above, it is the need of the hour to provide necessary assistance to students, to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression to higher education and gainful employment. In order to facilitate the optimal progression for students, it is **proposed to conduct online Add on/certificate courses, online coaching for PG CET, Life Skill Courses, Skill Development Courses, Remedial Coaching for slow learners, JKC training, Cisco training, Microsoft Upskilling training, Faculty**

Development Programmes, Online lectures by the Students once in a month, College level R&D Cell activities, Sports activities etc., during the Seventh (7th) hour of the regular day-wise timetable of the Colleges throughout the state by following the Standard Operating Procedure (SOP) given below.



Adjustments in the Timetable of the College:

Regular timetable of a college consists of **6 periods (Each period for 1 hour)** of classroom teaching from 10.00 am to 5.00pm with one hour lunch break from 1.00 pm to 2.00 pm (Except in some functioning in shift system). **The duration of each period shall be reduced from one hour (60 minutes) to 50 Minutes to accommodate the 7th hour in the college timetable from 4.00pm to 5.00pm which shall be utilized for taking up various activities such as Certificate Courses, Skill Development Courses, JKC training, Coaching for PG CET/Competitive Exams , R&D Cell Activities online talks by students (once in a month), sports activities etc.,**

This 7th period to be incorporated into timetable and report on to TLP also.

Proposed activities during the Seventh hour:

1. Remedial Coaching for slow learners to improve students' performance:

The slow learners have to be identified through classroom interaction, and Continuous Assessment. They are guided with special inputs with a focus on their gaps they have developed during the formative stages. They are advised and involved in various activities to develop the knowledge and skills related to the courses.

A Separate register has to be maintained showing the specially designed activities and lesson plan along with the **pre, while, post marks during the remedial coaching process to record the progress.**

2. Online Add on/certificate courses